

COMMUNITY MUSIC SCHOOL OF SPRINGFIELD  
in partnership with Enchanted Circle Theater

# Prelude Preschool of the Arts



music 🎵 theater 🎵 visual arts 🎵 movement

## Parent Handbook

Remote Programming 2020 - 2021



# Prelude Programming

We are thrilled to announce a collaborative partnership with  
**Enchanted Circle Theater.**

ECT's arts integration expertise will elevate community circle times, enrichment classes, family nights and more!

Featuring 3 programming options to meet your family's unique needs.

## Bravissimo!

**\$2775 (just \$75 per week!), which includes:**

- 6 - 8 teaching artist videos per week
- 5 Community Circle Time videos per week
- Option to join a live Community Circle Time every day at 9 or 10 am
- 1 live teaching artist session per week
- 5 arts integrated lesson plans for home learning activities per week
- 3 Enchanted Circle arts integrated live workshops per week
- Access to creative arts toolboxes, family nights, virtual field trips, 1:1 academic tutoring, and more!

## Bravo!

**\$1485, which includes:**

- 6 - 8 teaching artist videos per week
- 5 Community Circle Time videos per week
- 5 arts integrated lesson plans for home learning activities per week

## Encore!

**\$744, which includes:**

- 2 teaching artist videos per week
- 1 Community Circle Time video per week
- 1 arts integrated lesson plan for home learning activities per week



# Prelude Add-Ons

Choose from our menu of Add-Ons to enhance your arts experience!

<b>Add-Ons</b>	<b>Bravissimo!</b>	<b>Bravo! &amp; Encore!</b>
<p><b>Family Nights</b></p> <p>Workshops on:</p> <ul style="list-style-type: none"> <li>• Teaching at home</li> <li>• Mindfulness</li> <li>• Anti-racism work with preschoolers</li> <li>• Arts integration tools &amp; tips</li> </ul>	<p>✓ <b>Free</b></p>	<p>✓ <b>\$10 per event</b></p>
<p><b>Virtual Field Trips</b></p> <p>Stay tuned for our upcoming schedule</p>	<p>✓ <b>Free</b></p>	<p>✓ <b>\$10 per event</b></p>
<p><b>Live Enrichment Classes</b></p> <p>Stay tuned for our upcoming schedule</p>	<p>✓ <b>Free</b></p>	<p>✓ <b>\$10 per event</b></p>
<p><b>Creative Arts Toolboxes</b></p> <p>Includes supplies needed for upcoming projects and classes &amp; printed lesson plans. Bi-weekly delivery for Greater Springfield area. One week advance opt-in notice required.</p>	<p>✓ <b>Free</b> (\$20 fee for families outside of Greater Springfield, invoiced monthly)</p>	<p>✗ <b>Not available</b> (List of easy to find supplies is always provided in advance)</p>
<p><b>1:1 Learning Sessions</b></p> <p>Schedule as needed.</p>	<p>✓ <b>Free</b></p>	<p>✗ <b>Not available</b></p>

## Interested in an add-on?

They're available on an on-going basis. Get started at [communitymusicschool.com/prelude](https://communitymusicschool.com/prelude) or contact the Prelude Director at [prelude@communitymusicschool.com](mailto:prelude@communitymusicschool.com).



# Prelude Payment & Enrollment

## 2020–2021 Tuition

### **Bravissimo!**

Only \$2,775 for a full school year of high-quality early childhood education. This breaks down to just \$75/week.

### **Bravo!**

\$1485 for the full school year.

### **Encore!**

\$744 for the full school year.

## Enrolling Your Child

Classes begin on September 14th, so we recommend signing up prior to this start date. Get started online at [communitymusicschool.com/prelude](https://communitymusicschool.com/prelude).

If you enroll after September 14th, you will be given access to all of the content for the program you have registered for, including all content that was recorded and released prior to the date of your enrollment. This way, you can access any content you may have missed at your own pace!

There will be two additional enrollment entry points throughout the year with prorated annual costs. Prices do not change on a weekly or monthly basis.

## Payments

When you enroll your child or children on our online portal, an invoice will be created and emailed to you.

You can pay at your convenience by credit card online.

We offer weekly or monthly payment plans, or you can pay in full at the time of enrollment.



# Prelude Enrollment FAQs

## **I have children who are not preschool age. Can I sign them up?**

Our program's curriculum is geared towards children between the ages of 2.9 months and 5 years old, as these are the ages for traditional preschool. However, we will accept children between the ages of 2 and 6 for our remote program!

## **I have multiple children at home. Do I have to pay more than once?**

All students participating in Prelude Preschool's remote programming need to be formally enrolled in our programs. If you're enrolling more than 1 student in our Bravissimo! program, tuition will be due for each child. If you're enrolling more than 1 child in our Bravo! and Encore! programs, you will NOT owe additional tuition.

## **Is there unlimited enrollment space?**

Bravissimo! is only available to the first 25 children who are enrolled. Bravo! and Encore! programs have unlimited enrollment capacity.

## **Can I switch to a different program during the year?**

If you would like to shift to a different program during the year, you will be given access to the new program's content at the beginning of the following week. Your invoice will be updated to reflect your new balance. Any over-payment will be credited to you for future lessons and classes. No refunds will be issued for remote Prelude programming.

## **Can I un-enroll during the year?**

You may un-enroll if you do not plan to use the programming anymore. All withdrawal requests must be submitted in writing to the Prelude Director. No refunds will be issued for remote Prelude programming.

## **What is your refund policy?**

No refunds will be issued for remote Prelude programming.

## **Do you offer scholarships?**

We are committed to providing scholarships to families in need at each tier of programming. If you'd like more information, please email Prelude Director Becca Storozuk at [prelude@communitymusicschool.com](mailto:prelude@communitymusicschool.com). If you would like to make a donation to CMSS for the purpose of providing a scholarship to another student, please let us know.

## **What is your policy about media consent?**

All enrolled students will need to accept a media consent waiver at online checkout. Any media we collect during our programming will be sent to parents for approval prior to public usage. We may ask families to take photos and videos of children learning at home, which will only be used publicly with parent consent.



# Prelude Technology FAQs

## How will I receive all the remote programming content?

Upon enrollment, you will be given access to a private Google Classroom via a link in your email inbox. All of the weekly content will be delivered to the Google Classroom, along with some bonus content! Each Google Classroom will only be accessible to the students and families enrolled in your same program. You will also receive program announcements via email, and on our social media platforms.

## What about live events? (Live COMMUNITY Circle Times, 1:1 Academic Tutoring, Live Teaching Artist Sessions, Parent Nights)

All live events will take place on Zoom. Links to group events for Bravissimo! students will be posted in the Google Classroom. Links for private tutoring and add-on events will be sent to you via email. All Zoom events will be secure and password protected.

## What devices do I need to use / have in my home?

You can access the content on your smartphone, tablet, iPad, laptop, or desktop. If you prefer to print out home learning activities, you may want to have a printer.

## Will the technology and the materials be user friendly?

We know that many parents are suddenly finding themselves in the role of caregiver-turned-preschool-teacher, and that can feel sometimes overwhelming! Prelude will commit to making your job as easy as possible. If you ever feel like we could make life easier for you in terms of our materials list or technology requirements, please let us know! We'd love to help!

**We'd love to connect with you!**



@prelude\_preschool



@PreludePreschooloftheArts

[communitymusicsschool.com/prelude](https://communitymusicsschool.com/prelude)



# Prelude 2020–2021 Calendar

## First Day of School

September 14, 2020

## Last Day of School

June 11, 2021

## Prelude Preschool Breaks (no content released)

December 21st - 25th

February 1st - 5th

## Prelude Preschool Holidays (no content released)

October 12th: Indigenous Peoples Day

November 11th: Veterans Day

November 25th - 27th: Thanksgiving Break

December 31st: New Year's Eve

January 1st: New Year's Day

January 18th: Martin Luther King Jr. Day

February 15th: President's Day

April 19th: Patriot's Day

May 31st: Memorial Day

For the printable calendar visit [communitymusicsschool.com/prelude](https://communitymusicsschool.com/prelude)